PRACTICUM TEACHING SITE APPROVAL FORM

Name of Trainee Teacher: _____

Roll# BZ636580

Reg#09PMI03528

Name and Address of School:

GOVT MINES LABOUR WALFARE GIRLS HIGH SCHOOL MAKERWAL

Mentor Teachers Name: Mrs. Musarat

Principal/School Head Name: Mrs. Irum

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Acknowledgment

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First of all I would like to thank Almighty Allah for enabling me to read and write. Secondly I would like to thank Allama Iqbal Open University for making teaching practice part of B-Ed course and giving an opportunity to feel the real classroom situations. Thirdly I would like to give my special thanks to Mrs. Mrs. Irum for his permission to carry out my classroom observation. I must thank and I am grateful to Mrs. Musarat shah for being my mentor. Thanks to you all.

Observation report

Component	*Comments/Notes*
1. Subject Matter/Content *(shows good command and knowledge of subject matter; demonstrates breadth and depth of mastery)*	*Good and deep knowledge of subject* *Shows his excellent skills* *Has up to date knowledge of subject*
2. Organization *(organizes subject matter, evidences preparation; is thorough; states clear objectives; emphasizes and summarizes main points, meets class at scheduled time, regularly monitors course)*	*Well organized lesson* *Fully prepared lesson* *Summarize the lesson in given time*
3. Rapport With Students *(hold interest of students; is respectful, fair, and impartial; provides feedback, encourages participation; interacts with students, shows enthusiasm)*	*Motivated lesson* *Interest seeking lesson* *Fair and impartial* *Fully charged lesson*
4. Teaching Methods *(uses relevant teaching methods, aids, materials, techniques, and technology; includes variety, balance, imagination, group involvement; uses examples that are simple, clear, precise, and appropriate; stays focused on and meets stated objectives)*	*AV aids* *Group activity* *Individual activity* *Examples* *Short notes given in written form*

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5. Lesson Presentation *(Establishes classroom environment conducive to learning; maintains eye contact; uses a clear voice, strong projection, proper enunciation, and standard Urdu/English*	*Clarity of voice* *Eye contact with each student* *Positive attitude and behavior* *Conduct learning procedure*
6. Classroom Management *(uses time wisely; attends to course interaction; demonstrates leadership ability; maintains discipline and control; maintains effective classroom management)*	*Lesson according to the time* *Need efficient management ability* *Fully disciplined class* *Fully topic covered*
7. Sensitivity of Students *(exhibits sensitivity to students' personal culture, gender differences and*	*No gender discrimination* *Special concern about weak students* *Created efficient learning environment*

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Strength Observed: Well prepared lesson, confident, well-structured lesson, and perfect teaching style.

Suggestions for Improvement: Only student sitting layout is point where improvement is needed. U shaped seating layout should be adapted.

Field Notes

SchoolName	**Govt Mines Labour Walfare Girls High School Makerwal**

Day 1

Date 17/09/2021

Reflective notes

Being with sir Mrs. Musarat was a great experience for me. My observation really went well. I would like to recommend him to new learners to learn the ways of teaching. He was academically very strong and he had great skills of teaching mathematics. His classroom management skills were appreciable; he had arranged students' seats in such a way that every student's face was clearly visible. He kept eye contact with students while teaching and his students were comfortable with him. While teaching his body gestures were according to the words he was using.

Overall he managed class very well. There were 40 students and they were in their teenage. Usually it is very difficult to handle students in this age but he managed quite well. I picked up many strategies of teaching while observing him. I really liked the way he taught fraction by using charts and tearing it into half and quarters to teach proper and improper fraction. The most important thing I observed in his class was that he made sure the participation of every student. His dedication showed his sincerity toward his students.

Field Notes

SchoolName	**Govt Mines Labour Walfare Girls High School Makerwal**

Day 2

Date 18/09/2021

Reflective notes

Today I observed the second lesson of Mrs. Musarat like the previous lesson. This lesson was also fabulous.Today he taught observations and observing in science. I really liked the way he tried to know the prior knowledge of students about observing and observations by informal discussion.

He asked students to share their stories and experience with observation and observing. He made every student participate. Some students talked about using five senses to make observations which actually werethe topic of the lesson. The thing which impressed me was, while Mrs. Musarat was having science talk he asked thought provoking questions so they would think critically and scientifically.

I found that there was a positive relation between teacher and students and students among each other. I really appreciate the social skills of students which are as important as learning.

Field Notes

SchoolName	**Govt Mines Labour Walfare Girls High School Makerwal**

Day 3

Date 19/09/2021

Reflective notes

Today I observed Mrs. Musarat mathematics lesson in class 6. Every day I am learning something new from him. He astonishes me with his vast knowledge and admirable skill in the teaching profession. Today he had arranged a seat in rows students were facing the teacher and board.

I learn some methods of teaching mathematics while observing. I really liked when he used a strategy suchas making a pattern, using guess and check, and drawing a picture using base ten blocks to find the correctanswer to the problems. Second thing I learned from him is that he was giving equal attention to all studentsand guiding them. When called on a student who did not know the answer then he did not leave the studentthrough the problem with that particular student so the student could understand.

Overall it was a great day for me.

Field Notes

SchoolName	**Govt Mines Labour Walfare Girls High School Makerwal**

Day 4

Date 20/09/2021

Reflective notes

Overall my today's observation went well. I observed Mrs. Musarat science lesson in grade 7. He taught classification. His designed activities and delivering of lessons ensured me about his strong command in his subject.

I liked the activities which he had designed to teach the concept of classification. The activities was he asked students to group the material in class later he asked students why they grouped materials so and students replied on the basis of similarities of materials they are made of. Secondly he used graphics to teach physical characteristics of animals like amphibians, birds, reptiles, mammals and fish.

The use of graphics helped students who were not listening to lectures and previous activity really helped students. I liked the way he had organized his activities for students. While observing him I found that hewas aware of individual differences of students and he planned according to the needs of students.

Field Notes

SchoolName	**Govt Mines Labour Walfare Girls High School Makerwal**

Day 5

Date 21/09/2021

Reflective notes

Today I spent an hour with Mrs. Saima. I observed his English lesson in grade eighth. During the lesson he remained active. As I have mentioned in my earlier reflection, he is very competent. Apart from competence his skills in classroom management are appreciable.

I observed his dealing with students. He was extremely nice and encouraging to students. When students were making mistakes while presenting and communicating he dealt with every student very politely and friendly. Because of this every student in his class was trying to speak English and everyone was participating in activities.

Today he taught smoking. I liked it very much while teaching him and taking ideas from students. When students were sharing their ideas he was listening very carefully and he was appreciating. His behavior touched me. It was a great day. I found a positive interaction in the classroom among teachers and students.

Field Notes

SchoolName	**Govt Mines Labour Walfare Girls High School Makerwal**

Day 6

Date 22/09/2021

Reflective notes

Today I observed Mrs. Musarat science lesson in grade seven. He taught photosynthesis. He took students tofield visits and he instructed students to behave properly. After arriving at the visiting place he asked students to observe leaves of plants carefully. When students were observing leaves he was moving to students and he was asking a series of questions which made students think and they became more interested in careful observation.

His probing skill also compelled me to think I forgot for a while that I am an observer. I found that probing skills are very important in teaching science.The most important thing I learned today is that instruction for an activity should be clear at the beginning of the lesson which helps in avoiding misconduct and helpsto run the class smoothly.

Field Notes

SchoolName	**Govt Mines Labour Walfare Girls High School Makerwal**

Day 7

Date 23/09/2021

Reflective notes

I spent 50 minutes with Mrs. Musarat in class seven. He started the lesson with salutation. In the beginning of class he made the student sit in a U-shape. After that he brainstormed about the social media and wrotestudents responses on board and classified relevant and irrelevant responses.

After that he read a text about the effects of social media and he was asking questions. While observing I found that when he was speaking his voice tone was rising and falling and he was not shouting but his voice clear and loud enough that every student in class could hear him. He was making eye contact with students and body language was positive and appropriate.

I observed everything very closely which was occurring in the class and learning something each day. Today I learned two methods of reading English passages: scanning and skimming. He gave a simple example to use scanning and skimming. After sometime students used above mentioned techniques to answer questions.

I liked his moving around the classroom while students were working and he was supporting and assistingin learning. He walked to the students who were raising hands for help. He managed class very well becausehe could see all students directly.

Field Notes

SchoolName	**Govt Mines Labour Walfare Girls High School Makerwal**

Day 8

Date 24/09/2021

Reflective notes

It is my eighth observation of Mrs. Musarat lesson. Every day I am learning new techniques and strategies ofteaching different subjects. I think that he is an effective teacher. Today he taught exhalation and inhalationin class seven. He started the lesson with testing prior knowledge of students.

After that he used models of the respiratory system to explain the processes. As my previous observation this day also remained enjoyable for me. While observing I learned my strategies and methods of teaching science lessons. Today the strategy I learn is think pair and share. In this activity he asked students to thinkindividually about a given problem by the teacher and they pair up with another student to discuss and afterthey will share with the rest of the students.

I will prefer to use this strategy because this can help students work confidently who are struggling in studies.

Field Notes

SchoolName	**Govt Mines Labour Walfare Girls High School Makerwal**

Day 9

Date 25/09/2021

Reflective notes

It is my ninth observation of Mrs. Musarat lessons. Today he only worked as a facilitator. He started the class with seating arrangement. He placed 15 chairs and 15 chairs at the other side of class.In the beginning of activity he shared the rules for the activity. He asked students to respect other student's ideas and opinionsand listened to them because listening to someone meant to give respect to them.

He announced the topic of debate which is money is important. Living happily he divided students into two groups by counting them into even and odd numbers. He asked the odd number group to speak in favorand even number group to speak agaist.Mrs. Musarat sat in front of class and he kept an eye on every student. Students from both groups spoke one by one. The debate continued and two students misbehaved. The teacher stopped the debate for a few minutes and dealt with them very seriously and quickly and I think itis very good misbehavior very quickly.

At the end of debate he concluded by giving his conclusion. His closing showed his soundness of knowledge about the topic. He appreciated the students who actively participated and he encouraged otherstudents to be active.

Day 10

Field Notes

SchoolName	**Govt Mines Labour Walfare Girls High School Makerwal**

Date 26/09/2021

Reflective notes

On tenth observation I was Mrs. Musarat in class seven. I observed his science lesson. Before starting the lesson he arranged the desk in rows facing the board which were according to the lesson. He taught similarities and differences between plants and cells. He used black board and chart to demonstrate the concepts. He pasted the chart on the board with the diagram of animal and plant. He asked students to observe the charts and he made a T-table on board to write differences and similarities.

He used boards and charts to meet the needs of slow learning students and sharp students. The student easily understood the difference and similarities by looking at the chart. One thing I must appreciate is probing and I liked his technique. A student asked a question he did not answer but he referred it to studentsto answer. He gave equal chances to every student to answer and at the end he told the answer and appreciated the students' answers.

Day 11

Field Notes

SchoolName	**Govt Mines Labour Walfare Girls High School Makerwal**

Date 27/09/2021

Reflective notes

It was another day of observation of Mrs. Musarat lesson. This was grade 8th and he teaches English. During observations I found him very confident and active. When I was in front of class. He shows himself in control and he is always ready to be sweet and strict. I wished to have those characteristics during my classes because I am afraid not to be able control students in the same way he does.

He closely managed the disruptive behavior in the same tone of voice he uses. He does not shout but volume is middle enough that every student in class could listen to him. Mrs. Musarat makes a lot of emphasisin student's behavior so he does not let anyone irrespective and deals with behavior at the same time.Duringthe observation I found he communicated verbally and nonverbally very effectively. He used facial expression in a positive way to appreciate students.

Field Notes

SchoolName	**Govt Mines Labour Walfare Girls High School Makerwal**

Day 12

Date 28/09/2021

Reflective notes

Today I stayed with Mrs. Musarat for 50 minutes and I observed his science lesson in grade seven and taught the respiratory disorders. He used video clips to students and explained the activities which damage the human respiratory tract. During his presentation he made sure the participation of every student and he wasasking questions from students who were showing a bit of laziness. He tried to involve every student in thelesson.

I found that Mr. Safder appreciated students' answers by using words like excellent and very good and he encouraged students to ask a lot of questions. He smiles often in class and makes the classroom environment comfortable. Today while teaching two students laughed and started to hit each other. He stopped the presentation for some time and he looked into the eyes of the students and gave a message that behavior is not acceptable. I think it is a good characteristics children should learn pattern of behavior forevery place

Field Notes

SchoolName	**Govt Mines Labour Walfare Girls High School Makerwal**

Day 13

Date 29/09/2021

Reflective notes

From the beginning of lesson to till now I have learned a lot from Mrs. Saima.in previous lesson I focused all components of classroom observations. In my today's observation I focused on the behavior of students in class.As we know that every student is different from other students because of his or her individual differences and dealing with a great number of students at times is really difficult. During observation I found that more students lack interest in their lesson.

Today observed that Mr. Safder activities were interesting and engaging due which students were enthusiastic to complete and they did feel how class time was over. The arranged activities were well planned and they could cope with the needs of students. Found that Mr. Safder provided an environment where students were feeling comfortable to discuss everything. He established a good rapport with students to make teaching and learning enjoyable. I learned that when a teacher gives guanine love and concern to them they will give respect in return no matter how comfortable they are with the teacher.

SchoolName	**Govt Mines Labour Walfare Girls High School Makerwal**

Day 14

Date 30/09/2021

Reflective notes

It is my fourteenth classroom observation reflection. I spent 50 minutes with Mrs. Irum in class 8th. It is a huge class with 40 students. The classroom featured a connected student's desk arranged in C-shape facingthe teacher desk and board. It was science period and Mrs. Musarat had brought five microscopes which wereplaced at table right side of class.

The teacher began with five minute introduction during which he asked questions about previous lesson activities and explained how to conduct day lab activity

In this activity students observed chloroplasts under microscopes. Student prepared slides for observation.Teacher moved one group to another group and answered the student's questions.

I really liked his way teaching science to students. He discussed the lab report with each small group in the lap and the teacher gave attention to each student which is admirable.

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